

**Elk Creek Fire Protection District  
Board of Directors  
Regular Meeting Agenda**

**Thursday, July 8, 2021**

**Station 1: 11993 Blackfoot Road, Conifer, CO  
80433**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Board Members
- IV. Additions or Deletions to, and Approval of the Agenda
- V. Review and Approval of June, 2021 Regular Meeting Minutes
- VI. Financial Matters
- VII. Chief Ware Report
- VIII. New Business
- IX. Citizen issues
- X. Old Business
- XI. Adjournment

**RECORD OF MINUTES**  
**Elk Creek Fire Protection District**  
**Regular Board Meeting (public via Zoom)**  
**Station One: 1993 Blackfoot Road, Conifer, CO**  
**June 10, 2021**

Director Barrett called the regular meeting of the Board of Directors to order on June 10th, 2021 at 18:00 hours.

**ROLL CALL**

Directors Present:

Gary Barrett  
Melissa Baker  
Sharon Woods  
Greg Pixley  
Kent Wagner

Also Present:

Barbara Stockton District Administrator

**PLEDGE OF ALLEGIANCE**

Pledge led by Greg Pixley

**APPROVAL OF AGENDA**

**MOTION** (Greg Pixley seconded by Sharon Woods). **MOTION PASSED.**

**APPROVAL OF MINUTES**

**MOTION** (Kent Wagner seconded by Sharon Woods) to approve the May 13th, 2021 regular meeting minutes with revisions. **MOTION PASSED**

**FINANCIAL MATTERS**

**MOTION** to approve the May 2021 expenses. (Greg Pixley seconded by Melissa Baker) **MOTION PASSED.**

**NEW BUSINESS**

None.

**OLD BUSINESS**

Public Comment Policy. Director Wagner reported that the Colorado Open Meetings Law does not require public comment periods. ECFPD Board of Directors has routinely allowed public comment without any procedures. So as not to limit the current practice, it was recommended that we not adopt a public comment policy. Rather, when there are anticipated issues that may have large groups interested in commenting, the Board of Directors can implement procedures that would require sign in, time limitations etc. This can be done on an ad hoc basis, as needed.

**CITIZEN ISSUES**

There was discussion about the current Community Wildfire Protection Plan (CWPP) and why there was a need for a new plan without taking action on past plans? Citizens expressed an interest in taking action on plan recommendations.

Citizens also asked how they could best support the Chief and the Department.

**ADJOURNMENT**

**MOTION** (Greg Pixley; seconded by Sharon Woods) to adjourn the meeting. **MOTION PASSED.**

The meeting of the Board of Directors concluded at 18:17 hours

**BY ORDER OF THE BOARD OF DIRECTORS  
OF THE ELK CREEK FIRE PROTECTION**

**DISTRICT**

**BY: /s/**                      Melissa Baker  
Secretary of the District.

Row Labels	Sum of June Actual	Sum of Year to Date Actual	Sum of Year to Date Budget
<b>0Revenues</b>	\$ (353,139)	\$ (2,654,829)	\$ (4,100,000)
Ambu Billings	\$ (15,404)	\$ (170,774)	\$ (468,000)
CRRF	\$ -	\$ -	\$ (125,000)
Grants	\$ (2,500)	\$ (31,971)	\$ -
Interest Income	\$ (209)	\$ (1,048)	\$ -
Lease Rev	\$ (2,419)	\$ (14,514)	\$ (22,000)
Mitigation	\$ (23,000)	\$ (23,000)	\$ (100,000)
Other	\$ -	\$ (4,890)	\$ (20,000)
Prop Taxes	\$ (289,054)	\$ (2,280,233)	\$ (3,247,000)
Spec Ownership Taxes	\$ (20,552)	\$ (128,399)	\$ (118,000)
<b>1Labor</b>	\$ 268,652	\$ 1,119,763	\$ 2,431,898
aWages	\$ 222,051	\$ 822,223	\$ 1,837,522
Benefits	\$ 29,235	\$ 192,413	\$ 126,002
FICA/Medicare	\$ 8,453	\$ 23,003	\$ 189,672
FPPA	\$ 7,916	\$ 35,590	\$ 192,196
UnEmployment Ins	\$ 998	\$ 3,723	\$ 11,822
WorkersComp	\$ -	\$ 42,812	\$ 74,684
<b>2Admin</b>	\$ 14,228	\$ 243,186	\$ 736,229
Board	\$ -	\$ 1,500	\$ 42,000
Finance	\$ 3,329	\$ 89,968	\$ 317,449
HR/Legal	\$ -	\$ 47,193	\$ 31,750
Membership	\$ 50	\$ 13,634	\$ 74,670
Operations	\$ 479	\$ 8,592	\$ 41,750
Quartermaster	\$ -	\$ 14,652	\$ 90,000
Systems	\$ 7,432	\$ 18,426	\$ 34,400
Training	\$ 403	\$ 10,592	\$ 54,550
Utilities	\$ 2,536	\$ 38,631	\$ 49,660
<b>3Operations</b>	\$ 17,097	\$ 159,932	\$ 389,640
Communications	\$ 12,395	\$ 45,974	\$ 77,000
CRRF	\$ -	\$ -	\$ 100,000
EMS	\$ 2,206	\$ 51,113	\$ 50,400
Fire	\$ -	\$ 22,745	\$ 21,600
Fuel	\$ 2,496	\$ 14,733	\$ 32,000
Prevention	\$ -	\$ 10,233	\$ 48,240
Rescue	\$ -	\$ 220	\$ 2,500
Supplies	\$ -	\$ 1,598	\$ 5,600
WL	\$ -	\$ 13,316	\$ 52,300
<b>4Maintenance</b>	\$ 3,504	\$ 76,734	\$ 180,400
Buildings/Facilities	\$ 802	\$ 4,247	\$ 41,500
Communications Equipment	\$ -	\$ -	\$ 1,800
Parts & Supplies	\$ 149	\$ 21,337	\$ 6,000
Response Apparatus	\$ -	\$ 48,597	\$ 111,100
SCBA	\$ -	\$ -	\$ 15,000
Tools, Equipment & Applianc	\$ 2,553	\$ 2,553	\$ 5,000
<b>5Capital</b>	\$ -	\$ 193,081	\$ 352,425
EMS	\$ -	\$ 14,272	\$ -
Facilities	\$ -	\$ -	\$ 30,000
Finance	\$ -	\$ 77,425	\$ 77,425
Fire	\$ -	\$ 101,383	\$ 245,000
<b>Grand Total</b>	\$ (49,658)	\$ (862,134)	\$ (9,408)



# Fire Department Monthly Status Report

## June 9, 2021

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### MESSAGE FROM THE CHIEF

The district is swinging into summer mode with increased traffic and recreation on the public lands.

The moisture from the spring rains have brought our fire danger down while much of the west is seeing increased drought and fire danger. Based on the low fire danger here, we will be making resources available to assist other agencies with wildfire.

The month of May brought the end of the school year for the area schools and through the work of our firefighters we had apparatus at almost all of the schools for the last day. With COVID restrictions easing we were able to give several children the fire trucks rides home from school that we had been waiting to complete. It was great to get back to public education and get back to the schools.

Currently Chief Shirlaw and I are working on a joint response plan for Elk Creek and Inter Canyon based on off call acuity and our station response zones. The goal is to have it set up through dispatch and with both agencies by July.

Jacob N. Ware  
Fire Chief

## **OPERATIONS (May)**

- Volunteer firefighters had 225 hours of staffing at Station 1.
- Elk Creek Averaged 3.7 members per call.
- 4% of the calls overlapped ( 4 Calls)
- Average Response Time 08:19

<b>May - Emergency Incidents</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
1. Fire	0	3	2
2. Emergency Medical Services (EMS) & Rescue	63	56	50
3. Hazardous Condition (No Fire)	2	6	6
3. Service Call	5	13	4
4. Good Intent Call	17	14	17
5. False Alarm and False Call	7	10	10
6. Special Incident	1	0	0
<b>Total</b>	<b>95</b>	<b>102</b>	<b>89</b>

<b>May - Additional Emergency Incidents</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Automatic/Mutual Aid Emergency Responses provided to the Elk Creek by other Agencies	1	1	2

<b>May Ambulance Transports</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
	34	32	30

## **TRAINING**

- Firefighters logged 909 hours of training for the month.
- The fire academy has completed the wildland fire component of academy. The academy did lose one cadet due to getting into college and moving.
- Captain Yellin is scheduling chainsaw refreshers.

## **PREVENTION**

- Fire Marshal Parker completed 25 inspections for the month of May.
- The Inter Canyon/ Elk Creek Fuels Crew is up and running. They are chipping and working on hazard fuel reduction projects.
- We are currently working on the 2021 IWUI code. The mountain chiefs are discussing how to go about adopting it and then trying to get county support.
- The CWPP project is continuing and we have started to have meetings with Jefferson County on how to incorporate some of the evacuation planning into the counties evacuation plans.

## **FLEET, EQUIPMENT, & FACILITIES**

### **Fleet:**

- The 1998 engine from Station 3 has significant pump issues and is going to need new seals on the pump.
- The 2009 International Ambulance has been sold.
- Ambulance inspections are scheduled for the 14<sup>th</sup> of June.

### **Equipment:**

- Hose/ Ladder testing will be completed this Saturday for the year.

# Elk Creek Fire Protection District

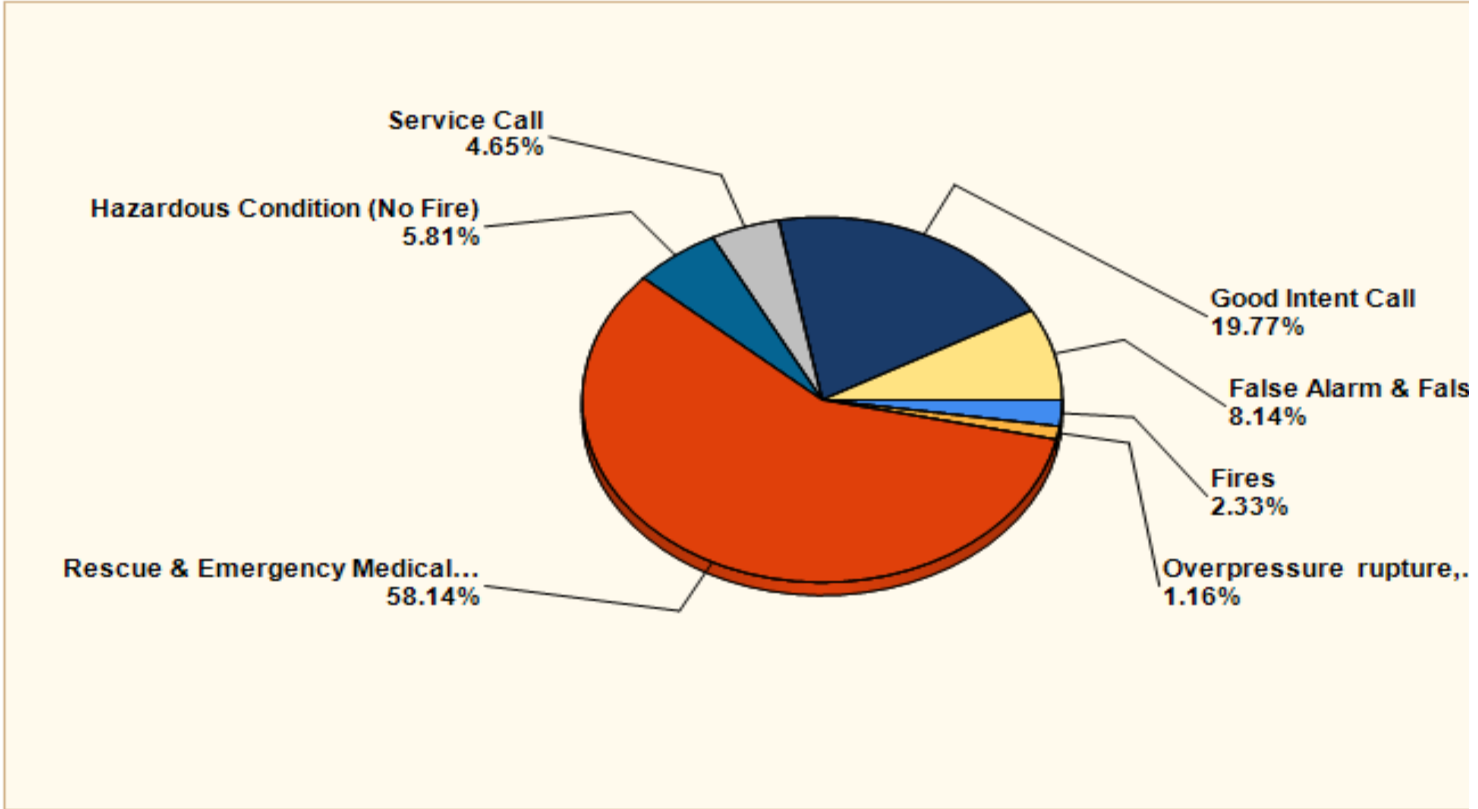
Conifer, CO

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2021 | End Date: 05/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	2.33%
Overpressure rupture, explosion, or overheating - no fire	1	1.16%
Rescue & Emergency Medical Service	50	58.14%
Hazardous Condition (No Fire)	5	5.81%
Service Call	4	4.65%
Good Intent Call	17	19.77%
False Alarm & False Call	10	8.14%
<b>TOTAL</b>	<b>89</b>	<b>100%</b>