

RECORD OF MINUTES

Elk Creek Fire Protection District
Regular Board Meeting
Station One: 11993 Blackfoot Road, Conifer, CO
December 12, 2019

The regular meeting of the Board of Directors was called to order on December 12th, 2019 at Fire Station No. 1 at 1801.

PLEDGE OF ALLEGIANCE

Pledge led by Director Schwartz

ROLL CALL

Directors Present:

Gary Barrett
Alec Schwartz
Greg Branch
Greg Pixley – by phone
Melissa Baker

Also Present:

Interim Fire Chief Jacob Ware
Jayne Bales, Administrator

APPROVAL OF AGENDA MOTION (Gary Barrett; seconded by Alec Schwartz) to approve the agenda as submitted. **MOTION PASSED.**

THANK YOU

Chief McLaughlin was thanked for his service, and given a gift from the board.

APPROVAL OF MINUTES

The minutes from the November 14, 2019 special meeting were reviewed. **MOTION** (Alec Schwartz; seconded by Melissa Baker) to approve the November 14, 2019 regular meeting minutes as submitted. **MOTION PASSED.**

RESOLUTIONS:

RESOLUTION TO ADOPT 2020 BUDGET. **MOTION** (Alec Schwartz; Gary Barrett seconded by) to approve Resolution 2020 12-1 To Adopt 2020 Budget. **RESOLUTION PASSED.**

RESOLUTION TO SET MILL LEVIES. MOTION (Melissa Baker; seconded by Alec Schwartz) to approve Resolution 2020 12-2 To Set 2020 Mill Levies. **RESOLUTION PASSED.**

RESOLUTION TO APPROPRIATE SUMS OF MONEY. MOTION (Alec Schwartz; seconded by Melissa Baker) to approve Resolution 2020 12-3 To Appropriate Sums of Money. **RESOLUTION PASSED.**

FINANCIAL MATTERS

- A. MOTION (Gary Barrett; seconded by Alec Schwartz) to approve the August - October 2019 expenses **MOTION PASSED.**
- B. MOTION (Gary Barrett; seconded by Alec Schwartz) to approve the FPPA Warrant Request **MOTION PASSED.**

INTERIM FIRE CHIEF REPORT

Interim Fire Chief Ware presented the November report. Copies of the report were distributed to the board members and available to the public.

OLD BUSINESS

- A. Chief Ware and Director Pixley will speak with two home owners in reference to permits from 2012.

NEW BUSINESS

- A. Interim Fire Chief Contract MOTION (Gary Barrett; seconded by Alec Schwartz) to approve the August - October 2019 expenses **MOTION PASSED.**
- B. Fire Chief Internal Search Announcement MOTION (Gary Barrett; seconded by Alec Schwartz) to announce internal search **MOTION PASSED.**
- C. Discuss Bylaw Change to clarify term limits MOTION (Gary Barrett; seconded by Alec Schwartz) to make changes to the bylaws **MOTION PASSED.**
- D. Resolution appointing DEO and Authorizing the DEO to Cancel the Election **RESOLUTION TO APPOINT DEO & AUTHORIZE DEO T CANCEL THE ELECTION.** MOTION (Alec Schwartz; seconded by Melissa Baker) to approve DEO Resolution **RESOLUTION PASSED.**

CITIZEN ISSUES

None

ADJOURNMENT

MOTION (Alec Schwartz; seconded by Melissa Baker) to adjourn the meeting. **MOTION PASSED.**

The meeting of the Board of Directors concluded at 1843 hours.

**BY ORDER OF THE BOARD OF DIRECTORS OF THE
ELK CREEK FIRE PROTECTION DISTRICT**

BY: /s/ Alec Schwartz
Secretary of the District

RECORD OF MINUTES

Elk Creek Fire Protection District
Special Board Meeting
Station One: 11993 Blackfoot Road, Conifer, CO
December 17, 2019

Director Greg Branch called the special meeting of the Board of Directors to order on December 17, 2019, at 1805 hours, at Fire Station No. 1.

PLEDGE OF ALLEGIANCE

Pledge led by Director Pixley

ROLL CALL

Directors Present:

Greg Pixley
Alec Schwartz
Greg Branch
Melissa Baker
Gary Barrett

Also Present:

Interim Fire Chief Jacob Ware
Jayne Bales, Administrator

APPROVAL OF AGENDA MOTION (Alec Schwartz; seconded by Gary Barrett) to approve the agenda as submitted. **MOTION PASSED.**

INTERNAL SEARCH FOR FIRE CHIEF DISCUSSION

MOTION (Alec Schwartz; seconded by Gary Barrett) to conduct internal search. **MOTION PASSED.**

STRATEGIC PLANNING

- A. Strategic Planning was discussed for staffing, equipment/Apparatus, Water, Facilities, fixed asset replacement plan, district policy review, wildfire program, community interface, county interface, state interface and 5 year projection.

NEW BUSINESS

- A. JCMARS IGA **MOTION** (Greg Pixley; seconded by Gary Barrett) to approve JCMARS addition of Foothills Fire. **MOTION PASSED**

OLD BUSINESS

None

CITIZEN ISSUES

None

ADJOURNMENT

MOTION (Greg Pixley; seconded by Gary Barrett) to adjourn the meeting. **MOTION PASSED.**

The meeting of the Board of Directors concluded at 2030 hours.

**BY ORDER OF THE BOARD OF DIRECTORS OF THE
ELK CREEK FIRE PROTECTION DISTRICT**

BY: /s/ Alec Schwartz

Secretary of the District.

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