



Elk Creek Fire Protection District

Position Description

Position Title	Firefighter/Paramedic	<input checked="" type="checkbox"/> Paid <input type="checkbox"/> Volunteer
Department	Operations	FLSA <input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Nonexempt
Supervisor's Title	Company Officer	

Job Summary

The Firefighter/Paramedic is responsible for responding to emergencies to protect life and property. Normally Works a 48/96 schedule; cross staffing engines, ambulances and other response apparatus.

Duties and Responsibilities

1. Respond to fire, rescue and EMS incidents. Responsible for running EMS scenes and managing patient care. Responds to structure fires, wildland fires, rope rescue, off-road rescue, accidents, medical and trauma calls as well as any other calls for response.
2. Provides occasional supervision to paid and volunteer firefighters, EMTs and paramedics on emergency scenes and in the station.
3. Cleans, inspects and maintains station facilities, apparatus and equipment. Responsible for ensuring daily operational readiness of station apparatus and equipment, inventory and cleanliness of all station and work areas.
4. Inspects businesses for fire code compliance and pre-plans emergency response to incidents.
5. Operates all fire, rescue and EMS apparatus and equipment in a safe manner.
6. Participates in training and occasionally trains firefighting and EMS personnel. Remains proficient in all job requirements. Participates in daily training unless emergency responses interfere. Enters all daily training records.
7. Prepares and enters incident and medical reports. Ensures all incident and medical reports are entered prior to end of shift.
8. Conducts assigned public education programs.
9. Maintains adequate physical fitness to perform all job duties. Participates in daily fitness program unless emergency responses interfere.
10. May be required to work mandatory overtime, including mobilization on emergency incidents outside the district. May be required to work up to 21 days at a time. May be subject to 24 hour call back requirements.
11. Performs collateral duties, such as ordering supplies, maintaining buildings or similar duties.
12. Performs such other duties as may be assigned by the company officer.

Knowledge, Skills and Abilities

1. Knowledge of modern fire suppression, and emergency medical service principles, procedures,



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techniques and equipment.

2. Ability to maintain good physical condition.
3. Ability to communicate effectively orally and in writing.
4. Ability to exercise sound judgment in evaluating situations and making decisions.
5. Ability to establish and maintain good working relationships with other employees, supervisors and the public.
6. Ability to use word processing, database and accounting and incident reporting software.
7. Ability to operate heavy equipment and machinery, including pumps, tools, power saws, fire apparatus and equipment.
8. Ability to drive fire apparatus in varied conditions.
9. Ability to read and use maps and locate emergencies. Ability to gain knowledge of the response area.
10. Knowledge of applicable laws, regulations and procedures related to fire services.

Minimum Qualifications

1. One year or more full time or volunteer experience as a firefighter/EMT or EMT-P.
2. Experience in structural firefighting, emergency medical services, wildland firefighting, and rescue.
3. Certification as Firefighter I.
4. Current certification as NREMT-P.
5. Ability to possess and maintain a State of Colorado Hazardous Materials Operations certification.
6. Current NWCG red card certification as Firefighter, Type 2 or higher.
7. Meet annual physical fitness requirements as established by the District.
8. Ability to possess and maintain a valid State of Colorado driver's license within six months of hire.
9. Possession of current CPAT card on date of hire.

Desired Qualifications

1. Associate Degree in Fire Science from an accredited college/university or equivalent combination of education and experience.
2. Certified as Firefighter II.
3. Current NWCG red card certification as Firefighter, Type 1 or higher.
4. Certification as a Recue Technician.



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Working Environment and Physical Requirements

This position requires work in a variety of locations and conditions, including but not limited to, the fire station and other similar inside work areas, and emergency scenes of every type.

1. A portion of this position will involve sedentary, administrative work in an office environment.
2. The employee may encounter moving mechanical parts; fumes, smoke or airborne particles; toxic or caustic chemicals; risk of electrical shock; vibration; loud noise; infectious diseases or other extreme risks to life or limb.
3. The employee will frequently be exposed to outside weather conditions, including extreme heat, cold or wind.
4. To perform this position, the employee must be able to sit, stand, walk, run, talk, hear, see, reach or feel with hands and feet, climb and balance. The position requires close vision, distant vision, peripheral vision, color vision, depth perception and ability to focus.
5. This position routinely requires lifting of 50 pounds or more and occasionally requires lifting of 150 pounds or more. The employee must be able to lift obese patients into an ambulance on a stretcher with no one than one person assisting. The employee must be able to carry loads of up to 100 pounds up steep hillsides.
6. This position may require active carrying of fire equipment, digging fire line, cutting timber, dragging hose or rescue victims on extremely steep terrain in high altitudes for periods of up to 48 hours nonstop. This position may require extremely active physical labor for 16 hours or more each day for up to 21 days nonstop. The position is considered "arduous".

Approval	Signature	Date
Chief		